Verification of requirements on the candidate’s/tenderer’s environmental management

|  |  |
| --- | --- |
| Candidate/Tenderer: |  |
| Organization number: |  |

Candidate/tenderer that do not have a certified environmental management system *shall respond to* all below requirements. The answers shall cover at least the part of the candidate´s/tenderer’s operations that is covered by this tender.

|  |  |
| --- | --- |
| Nr | Requirements and verification |
| 1 | An environmental policy that includes the management’s intent regarding the company’s environmental performance. It shall show who has confirmed the policy (e.g., the CEO, the company board) and when it was confirmed:  *Copy & paste the environmental policy into the box below or attach it in a suitable way. If the environmental policy is included in a separate document, include an exact reference (document name, side number, chapter)* |
|  |  |
| 2 | A description of the organization and/or the roles that are involved in the company´s environmental management and responsibility for these roles:  *Describe environmental responsibilities within the company organization and operations.* |
|  |  |
| 3 | A description of the company's significant environmental aspects, i.e. what parts of the business have the most significant impact on environment and a quantification of this impact.  *Describe the environmental impact (e.g., 3 ton of carbon dioxide emissions from company vehicles annually, 23 MWh electricity consumption annually, 20 ton municipal waste etc.).* |
|  |  |
| 4. | A description of the company’s environmental program that aims for concrete environmental improvements. Describe the following:   * Environmental goals (measurable) * Activities (connected to the environmental goals) * Time plan (When shall the goal be reached?) * Responsible (name or role) for each goal. |
|  |  |
| 5 | A description of how the company educate their employees in environmental issues. The description shall cover:   * Frequency and in what context * Target group * Content * How the company ensures that the education have been realized. |
|  |  |
| 6 | A description of how the company monitors environmental legislation affecting the business.   * How often are changes in environmental legislation checked? * Who is responsible for monitoring the environmental legislation? * What sources are monitored? * How are changes implemented in the organization? |
|  |  |